



NE FL Governance Board Minutes

January 23, 2023 | Zoom Meeting

Governance Board Members in Attendance

- Jimmy Peluso, VyStar Credit Union
- Tom Daly, City of Jacksonville
- Ashley Pratt, Mayo Clinic
- Carlton Jones, Gateway to Heaven Christian Church
- David Garfunkel, LIFT Jax
- Emma Stewart, FL Blue
- Nancy Eisele, LSF Health Systems
- Michael Sullivan, Jacksonville Public Library
- Jametoria Burton, FSCJ
- Tyler Morris, CIL
- Joe Wolf, Hart & Associates
- Damon Green, Impact Church
- Bill Rodgers, VA

Changing Homelessness Staff

- Dawn Gilman, Changing Homelessness
- Monique Elton, Changing Homelessness
- Ashley Kerr, Trellis Consulting

Ashley Pratt welcomed everyone to the meeting. As this was Pastor Jones' first meeting, the group introduced themselves and their respective organizations.

Board Member Spotlights

Pastor Jones serves as co-pastor of the Gateway to Heaven Christian Church. Originally from Washington DC, he has lived in Jacksonville for over 30 years and most of his career has been in the real estate development field; during his career Pastor Jones served on multiple boards. Several years ago he decided to make the transition to pastoring and has been enjoying it ever since. Pastor Jones currently sits on the board of the Clara White Mission and the Amelia Island Convention and Visitors Bureau.

Michael Sullivan began working with the Jacksonville Public Library in 1993 and served as the Manager of the main library (downtown) from 2015-2017. He currently serves as the Process Improvement Manager for the Jacksonville Public Library; in this position he works with the library team to ensure they are conducting business most effectively. Michael shared that libraries are a place where many people experiencing homelessness congregate – whether to escape the weather or make use of facilities

and activities. The library regularly shares information about emergency shelters, meal programs, and employment services, and once employed a social services staff member (the library is considering funding this position again). Michael is involved in a number of volunteer activities, including serving on the board of the Jericho School for Autism, is a church elder, and a member of the Rotary Club of Mandarin.

Jametoria Burton serves as the Associate Director of Program Development at Florida State College at Jacksonville (FSCJ) within the Center for Civic Engagement. She began her career with FSCJ in 2006 as a branch librarian and has moved into several different positions over her tenure to her current administrative position. The Center for Civic Engagement is focused on service learning, which includes voluntary services with an education focus. In this space Dr. Burton nurtures partnerships with nonprofits and businesses throughout the community, and has been an ongoing supporter of the CoC, hosting volunteer breakfasts and providing volunteers for the annual Point In Time.

Bill Rodgers began his voluntary service while in high school with the American Red Cross Youth Disaster Action Team and High School Red Cross Club. After high school he served in the US Navy for 12½ years as a Hospital Corpsman with a specialty in Air Craft Mishap Investigations. From there Bill focused on his education and ultimately secured a Master's in Social Work. Post graduate school Bill went to work for a local Addictions Treatment Facility/Level 6 Corrections Facility for teenagers, then transitioned to Social Work Manager at Baptist Hospital for 12.5 years until being hired at the VA for the HUD VASH program as a Social Worker/Case Manager in June of 2013. Bill now serves as the HUD VASH Deputy Program Manager for all of the North Florida South Georgia Veterans Health System (size of West Virginia). Bill joined the CoC Board to help guide the local Duval, Clay, and Nassau Counties with services for the homeless and where possible remove VA barriers to housing our most vulnerable Veterans. Bill reports that his life has been focused on service to the community and the fellow person to ensure safety and security which is having a home, so individuals have a roof over their heads, doors they can lock to be safe from society, which allows individuals to feel safe to receive the treatment needed in other areas.

Consent Agenda

There were no questions about the consent agenda, which included the September 2022 meeting minutes and the committee reports.

Motion to Approve the Consent Agenda.

1st: Tom Daly

2nd: Jimmy Peluso

Yes: All

No/Abstention: 0

Coordinated Entry Updates

In January, MHRC contacted Changing Homelessness and stated that it would like to transition out of the Coordinated Entry lead agency role. There have been numerous changes over the past few years, including staff shortages, and MHRC plans to focus on its primary business, providing mental health support to the community. Nancy, the CE

Committee Chair, shared that MHRC has been a great partner over the years and it will continue to be a great community mental health provider partner, but it is time for a transition in the CE Lead Agency.

There are multiple administrative steps to be taken for this transition to occur. The CoC Governance Board needs to make a recommendation to the CoC membership on the new CE Lead Agency, and the CoC needs to vote on the new agency that will transition into the CE lead role. David Garfunkel recommended the process by which the new CE Lead Agency is selected be open, fair, and transparent.

Ashley P. shared that a Letter of Intent (LOI) has been drafted that will be circulated among the CoC membership to provide the opportunity for agencies to express an interest in serving in this position. Ashley would like for the LOI to go in early February, so that a vote may be able to occur in March. Once the LOIs are received, the board will make a recommendation to the membership for the lead agency role. The membership will then vote on the CE Lead Agency. Once this occurs, the HUD Field Office will conduct a capacity check to ensure the CE Lead Agency has the infrastructure in place to manage a federal award. If the capacity check is successful, then the grants will begin the transfer process from MHRC to the new CE Lead Agency.

Ashley P. noted that the primary focus of the CoC Governance Board will be to ensure that persons experiencing homelessness are not impacted by this transition. CHI, Ashley K., and Ashley P. and Jimmy stated they would keep the board informed of any updates.

Coordinated Entry Temporary Change

Monique shared with the group that during the last competition as she was preparing the materials for submission, that the CoC's current CE P&P refer to a No Wrong Door approach, which means that anyone can seek assistance anywhere in the system. Given the challenges with COVID and staffing, this is not accurate for the current CE system. Therefore, the CE P&P needs to be changed to reflect what is happening currently. This is a centralized access point (MHRC) – the change specifies that MHRC is conducting assessments rather than all access points conducting assessments (community partners are referring to MHRC for assessments).

Upcoming Board Meeting

Jimmy reported that the next board meeting will be Monday, January 30th from 9am-12pm at the VyStar Tower (TWR-Columbia-19-302L). The board will meet with Erich Chatham of Civitas who has been contracted by the city. The focus will be on what the CoC Governance Board is required and expected to do. There will also be a review of the current MOUs with the Collaborative Applicant and the HMIS Lead Agency.

Membership Committee Chair

Ashley P. has requested that another board member volunteer to serve as the Membership Committee Chair. If anyone is interested, please email both Ashleys (ashley@trellis-consulting.com, pratt.ashley@mayo.edu).

Committee Description: This committee will be responsible for developing an outreach plan to engage the full diversity of CoC stakeholders, including persons and organizations that are not currently

members and will establish and review a CoC membership process, application, and dues structure annually. The committee provide information to new CoC members that may include the governance charter, membership list and benefits. This committee is also responsible for slating the NE FL Governance Board of Director and Committee nominations, while ensuring diversity, balanced stakeholder representation, and institutional memory.

Evaluations

Jimmy shared with the group that the evaluations for the Collaborative Applicant and CE Lead Agency are still needed and the board will talk with Erich at the next meeting about the best way to set up ongoing evaluations for these two entities.

Governance Charter and Written Standards Review

The CoC Governance Board is responsible for annual reviews of the Governance Charter and the CoC's Written Standards. Monique and Ashley K. are looking for 1-2 volunteers to help with this review between now and the next board meeting on March 27th. Nancy Eisele, Joe Wolf, and David Garfunkel volunteered – Ashley K. will reach out to set a meeting date.

PIT Count Update

Monique shared that there are currently 177 volunteers signed up to support the PIT count on January 25th. On that day folx will be canvassing the 3 counties in the CoC catchment area (Duval, Nassau, Clay) to count individuals experiencing homelessness. Hygiene kits will be given out to show appreciation for individuals who allow themselves to be counted.

It has been a huge effort to prepare for this year's count (it's the first time a full count will happen since COVID), so a huge thanks to Monique and her team for leading this!

As there was no more business, Ashley P. asked for a motion to adjourn.

Motion to Adjourn the Governance Board Meeting.

1st: Nancy Eisele

2nd: Tyler Morris

Yes: All

No/Abstention: 0

The meeting adjourned at 2:03pm.

*****Addendum:**

CHI wanted to share that it is developing a series of questions about homelessness and affordable housing to send to all individuals running for local public office. The answers will be shared with the CoC membership.