



## Emergency Food and Shelter National Board Program

# OVERVIEW AND GUIDANCE

## PHASE 41

## CALENDAR YEAR 2024

**Slide 1**

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**JYO** Updated Phase 41 and Calendar Year 2024  
Jim Yu, 2024-02-07T15:25:21.946



# Emergency Food and Shelter National Board Program

## FOCUS AREAS

- Program Overview
- Operating Objectives
- Funding For Distribution in Calendar Year 2024 JY0
  - FY23 – Phase 41
- National Board Allocation Formula
- Local Boards and State Set-Aside Committees - Expectations
- Eligible Applicant Organizations
- Eligible Services to Those in Need
- Key Program Dates
- Finding Point of Contact for a Jurisdiction/Local Board
- Technical Assistance

**Slide 2**

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**JYO** Updated Calendar Year 2024, FY23  
Jim Yu, 2024-02-07T15:25:53.446



# Emergency Food and Shelter National Board Program

## AUTHORIZATION

- McKinney-Vento Homeless Assistance Act of 1987 (P.L. 100-77, as amended)

## PURPOSE

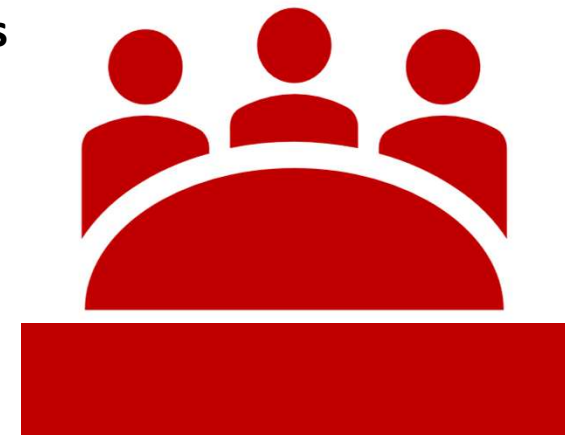
- Supplement and Expand On-going Efforts to Provide Shelter, Food, and Supportive Services

## GOVERNANCE

- NATIONAL BOARD

## IMPLEMENTATION

- Local Boards in Funded Jurisdictions
- Competitive Grant Process





# Emergency Food and Shelter National Board Program



## Slide 4

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**WO** Delete the text below and replace with new text...see script.

The operating objectives of the Emergency Food and Shelter Program National Board are to provide funds to the neediest areas, to provide emergency or fast response in funds delivery, to foster public/private sector partnerships in identifying and meeting needs, to ensure local decision-making by Local Boards for awarding funds to local social service agencies best equipped to respond to community needs, and to require minimal but accountable reporting of services and funds administration.

Walker.Yvonne, 2024-02-22T03:23:59.216



## Emergency Food and Shelter National Board Program

### **Funding For Implementation in Calendar Year 2024:**

- **Phase 41 – Fiscal Year 2023 (\$130 million)** JY0





## Slide 5

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**JYO** Updated to Phase 41, Fiscal Year to 2023.  
Is \$130M correct?  
Jim Yu, 2024-02-07T15:26:57.721



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# Emergency Food and Shelter National Board Program

## FUNDING FORMULA CRITERIA

- **Qualifying Factors for Phase 41:**
  1. 300 minimum unemployed
  2. unemployment and poverty rates, 3.6% and 11.6% respectively
- **State Set-Aside Percentage** - 8% of award to program for Phase 41

JY0

**State Set-Aside Committee consider jurisdictions that do not qualify for an award or are experiencing recent negative economic changes.**

## Slide 6

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**JYO** Please verify the national averages for unemployment and poverty rates.  
Jim Yu, 2024-02-07T15:27:45.782

**WO 0** updated: u/e-3.6% and poverty:11.6%  
Walker.Yvonne, 2024-02-22T03:54:28.292



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# Emergency Food and Shelter National Board Program

## LOCAL BOARD IMPLEMENTATION:

### COMPETITIVE GRANT PROCESS:

- Establish application process
- Advertise funding availability in local newspaper
- Keep minutes for the decision-making process
- Verify agency services
- Select agencies for funding
- Allocate the funds

### PRIMARY RESPONSIBILITIES:

- Create written appeals process
- Create system to ensure no duplication of service for rent/mortgage and utility expenditures
- Submit all required reports and documentation to the National Board

### ADMINISTRATIVE ALLOWANCE:

- 2% of jurisdiction's award



## STATE SET-ASIDE COMMITTEES RESPONSIBILITIES

### STATE SET-ASIDE COMMITTEES

- Mirror the composition of the National Board
- Establish Own Method for Funding Jurisdictions
- Submit Committee Plans to the National Board by Due Date
  - **Phase 41** – Deadline for submission to be determined
- Administrative Allowance: 0.5% of Award to State Set-Aside Committee





## ELIGIBLE APPLICANT ORGANIZATIONS

- Nonprofit, faith-based, and governmental organizations that provide food, shelter, and supportive services within the intent of the program
- Past EFSP participation is not a requirement
- Submit applications to the Local Board for funding (point of contact can be obtained via the EFSP website, [www.efsp.unitedway.org](http://www.efsp.unitedway.org))
- Must have a Unique Entity Identifier (UEI) - <https://sam.gov>
- Must have a Federal Employer Identification Number (FEIN) - <http://www.irs.gov>
- Maintain a checking account in the organization's name for EFSP deposits
- Pay vendors directly within 90 days for services provided
- Submit required reports

Y0

**Any agency that is awarded funds that participated in the EFSP in the past and has outstanding compliance exceptions must resolve them prior to the release of funds.**

## Slide 9

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**Y0** NEED REPLACEMENT TEXT FOR Unique Entity Identifier and correct link

Yu.James, 2023-01-06T17:26:53.572

**WO 0** Deleted and replaced with text in script.

All agencies participating in the Emergency Food and Shelter Program must provide a Unique Entity Identifier. Unique Entity Identifiers are requested in, and assigned by, the System for Award Management (SAM.gov). If an agency already had a DUNS number, the transition to the UEI number has been done automatically. For more information, visit SAM.gov or the Federal Service Desk, FSD.gov.

Walker.Yvonne, 2024-02-22T04:13:51.323



# ELIGIBLE SERVICES AND EXPENDITURES

## FOOD SERVICES

- Congregate Meals
- Food Purchases
- Home Delivery Meals (e.g., Meals on Wheels)

## SHELTER SERVICES

- Mass Shelters (e.g., local shelter facilities)
- Hotel/Motel (up to 90 days per phase)
- Rent/Mortgage (up to 3 months or 90 days per phase)

## SUPPLIES AND EQUIPMENT PURCHASES

- Cleaning Supplies For Shelters, Feeding Sites
- Small Equipment Purchases Up To \$300 Per Item (e.g., microwave)
- Personal Protective Equipment



## UTILITY SERVICES FOR CLIENTS

- (gas, electric, water), up to 3 months or 90 days per phase

## ADMINISTRATIVE ALLOWANCE

- 2% of Jurisdiction's Award
- Local Board Determines Use



**EMERGENCY FOOD AND SHELTER PROGRAM  
CHANGES / NEW GUIDANCE  
Implementation Beginning with Phases 39 and ARPA-R Awards**

<b>ELIGIBILITY ITEMS</b>	<b>CHANGES / NEW GUIDANCE</b>
<b>Per Meal Allowance</b>	The per meal allowance will increase to \$3 per meal for agencies using the per meal rate when providing congregate meals.
<b>Per Diem Allowance</b>	Only the \$12.50 per night rate will be allowed for agencies using the per diem rate when providing mass shelter services.
<b>Utilities</b>	Local Recipient Organizations (LROs) may pay more than one-month utility assistance. LROs may now pay up to 90 days (3 months) for clients per phase if it is necessary to prevent disconnection of services. The Local Board may approve the payments, but no additional approval is required by the National Board.
<b>Rent/Mortgage</b>	LROs may pay more than one-month rental or mortgage assistance. LROs may now pay up to 90 days (3 months) for clients per phase if it is necessary to maintain housing. The Local Board may approve the payments, but no additional approval is required by the National Board.
<b>Other Shelter (Hotel/Motel)</b>	LROs may pay more than one-month hotel/motel assistance. LROs may now provide up to 90 days of assistance for clients per phase if it is necessary to prevent homelessness. The Local Board may approve the payments, but no additional approval is required by the National Board.

<b>PROGRAM REQUIREMENTS</b>	<b>CHANGES / NEW GUIDANCE</b>
<b>Electronic Funds Transfer (EFT) Enrollment</b>	The National Board will accept Electronic Funds Transfer (EFT) enrollment information from LROs via email and fax. If preferred, LROs may still send the enrollment information to the National Board via U.S. Mail.
<b>Payments</b>	All payments will be made to LROs via EFT. Newly funded agencies should submit bank information as quickly as possible to the National Board for processing to prevent delays in the release of funding. <i>Variances may be considered for agencies to participate in the program that are unable to provide bank information.</i>

## Slide 11

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**JYO** Should we continue to include this slide as the eligibility changes were implemented in Phase 39?

Jim Yu, 2024-02-07T15:48:39.752

**WO 0** It does not hurt as a reminder of the changes.

Walker.Yvonne, 2024-02-22T11:06:57.240



# Emergency Food and Shelter National Board Program

## TECHNICAL ASSISTANCE

### POTENTIAL APPLICANTS MAY SEEK ASSISTANCE ABOUT THE PROGRAM BY CONTACTING:

- Local Board in the jurisdiction in which they provide food and shelter services (contact information for jurisdictions may be found on the EFSP website homepage)
- EFSP National Board staff

**EMERGENCY FOOD AND SHELTER  
NATIONAL BOARD PROGRAM  
701 North Fairfax Street  
Alexandria, Virginia 22314**

**Phone: 703-706-9660**

**Fax: 703-706-9677**

**Website: [efsp.unitedway.org](http://efsp.unitedway.org)**

**Documents: [documentstoefsp@uww.unitedway.org](mailto:documentstoefsp@uww.unitedway.org)**

**Email Address for inquiries:  
[efsp@uww.unitedway.org](mailto:efsp@uww.unitedway.org)**



## Emergency Food and Shelter National Board Program

**THANK YOU FOR ATTENDING!**  
**PLEASE FILL OUT SURVEY!**

JYO

**JYO** Updated to Phase 41 and Calendar Year 2024  
Jim Yu, 2024-02-07T15:19:49.212



## Emergency Food and Shelter National Board Program

# OVERVIEW AND GUIDANCE

## PHASE 41

JY0

## CALENDAR YEAR 2024

**JYO** Updated to Phase 41 and Calendar Year 2024  
Jim Yu, 2024-02-07T15:19:49.212